Use any browser to navigate to microsoftonline.com. Log in using your E-mail address and password.

Choose the “Mail” icon.
Your E-mail screen will now appear. You may need to click the right arrow icons to expand your In-Box and other contents.

Folder contents show after clicking on account name.
Click on the Navigation Button (box of squares, upper left) to access other Office 365 features like Calendar, Contacts (now called “People”), etc.

E-mail related features like Mail, Calendar, People, and Tasks are all available immediately. Other features will be added at a later date.
When finished, click on the person icon in the upper right and sign out.