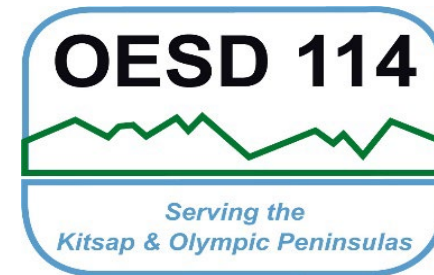


Welcome!



Our Early Learning Mission

Through caring relationships with families, respect for diversity and community partnerships, we nurture school readiness by promoting supportive learning environments, comprehensive health and well-being and the empowerment of children and families.

Home Based Supervisor Orientation Agenda

- Getting to Know Each Other
- Your Early Learning Team
- Program and Supervisor Philosophy
- Our Work in Home Visiting
- Content Areas
- Screenings
- Observations and Assessments
- ChildPlus
 - Explore and introduce
 - Expectations around data entry
- Tracking System
 - System for Deadlines and Due Dates
 - ChildPlus To-Do-List setup
- Expectations
 - End of Month Paperwork
 - Forms
 - Skyward
 - Communication (Outlook, etc.)
 - Engagement and Participation (meetings, trainings, etc.)
 - Job Duties/role exploration
 - Absences

Getting to Know Each Other

- A little bit about each other
 - How long with the EL department
 - Share something you are each looking forward to
 - Learning style, feedback style exploration
- Role Exploration
 - Job Duties, Tasks
 - What is NOT this role
 - Team exploration
 - How we fit into the department
- Site information and Work Hours
 - Location
 - Any notes to share
 - Team member(s)
 - Roles of each

Your Early Learning Team

- Roles of other people in support system (*PMs, Coach, etc.*)
- Who are partners
 - Any partners at the work site
 - Admin, custodian, front desk, etc.
 - Public Health Nurse
 - Nutritionist
 - Community Partners

Program and Supervisor Philosophy

- Role of Supervisor in support system
 - Role in Classroom
 - Role in Job Duties/Tasks
 - Philosophy of Support
- Roles in and with your team (*classroom and greater team*)
- Responsibilities to your team, to families
- Our ways of being with families and with children

Reflective Supervision

- What

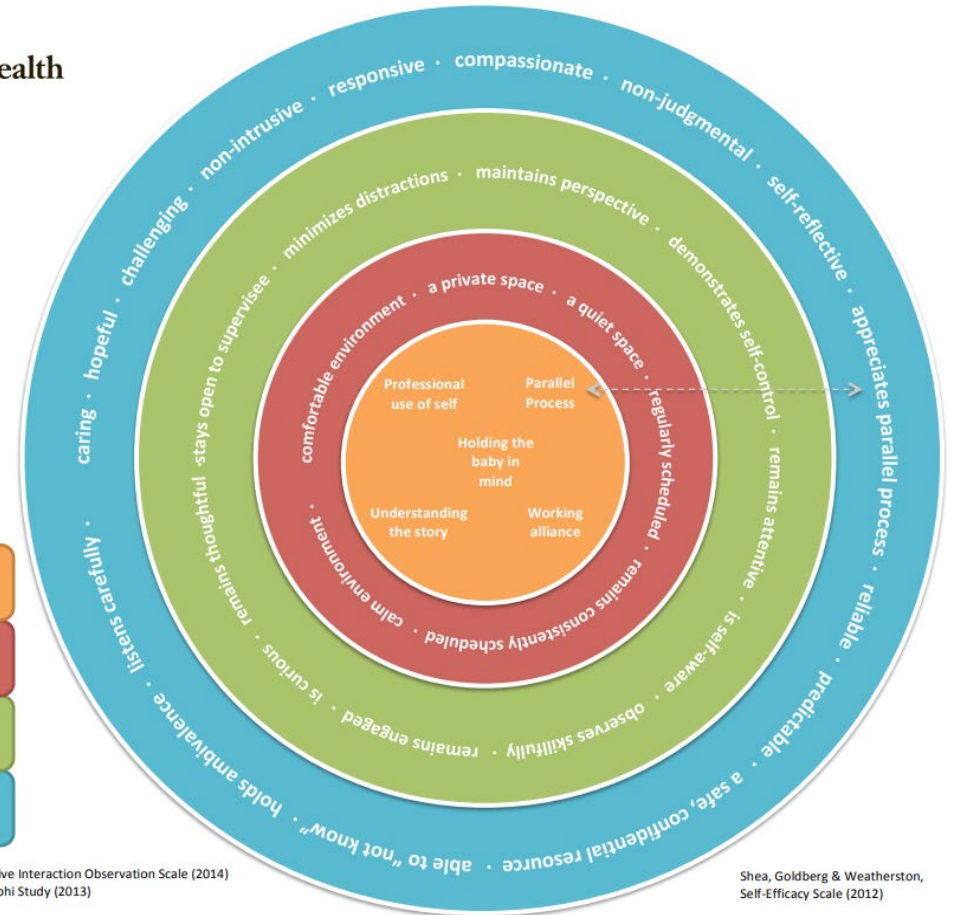
- Reflective Supervision is the shared exploration of the parallel process
- attending to the emotional content of the work and how reactions to the content affect the work
- the practitioner to discovers solutions, concepts and perceptions on their own without interruption

- How:

- Once a month, minimum, for 90 minutes
- “sacred” time together



REFLECTIVE Supervision



¹Watson, Hennes, Harris & Cox. Reflective Interaction Observation Scale (2014)
^{2,3,4}Tomlin, Weatherston & Parkov. Delphi Study (2013)

Shea, Goldberg & Weatherston, Self-Efficacy Scale (2012)

Our Work in Home Visiting

- Why's and How's of Home Visiting
 - Head Start Performance Standards
 - Program philosophy of working with families
- Home Visit Safety
 - Watch https://www.youtube.com/watch?v=kL3r_3N_Qek
 - Reflect, answer questions

Education, Health, Family Services Overview

- Main Content Areas
 - Education
 - Health
 - Family Services
 - Prenatal Services
- Parents as Teachers—Curriculum
 - Log in
 - Locate curriculum
 - Eight Foundational Visits for new families
 - Curriculum for planning activities for all home visits
- Screenings—why
- DRDP—Assessment—why

Screenings

- Why we screen
- Ages and Stages Questionnaire (ASQ)
 - Developmental screening tool
 - Due **within 45 days** and annually
- Devereaux Early Childhood Assessment (DECA)
 - Social emotional screening tool
 - Due **within 45 days** *and then* per schedule (Pre, Mid, Post)
- Health Screenings
 - Heights and Weights (Growth)
 - Due within **90 days** and then every 3 months
 - Vision and Hearing (3-Prong)
 - Due within **45 days** and then every six months

Observations and Assessment

- Why and how we assess through observation
- Role of family in assessment, goal planning, everything
- Desired Results Developmental Profile (DRDP)
 - Expectations for entry
 - Log in and explore
- Individual Learning Plans (ILPs)
 - Family involvement
 - Documentation (including follow up)

ChildPlus

- Introduce and Explore
 - Log in
- Procedures on website
 - Internal Monitoring
 - Data entry procedures
- Expectations around data entry

Tracking Systems

- Tracking
 - Deadline tracking
 - Data entry
- Scheduling home visits
 - Time to travel
 - Time to document
- ChildPlus To-Do-List
 - Set up
 - Explore both List and Calendar options

General Expectations

- Expectations
 - Communication (Outlook, etc.)
 - OneDrive
 - Work hours
 - Team members
 - Hours of operation, number of children served, enrollment status
 - Engagement (meetings, etc.)
 - Job Duties/role exploration
 - Absences