

Reporting Health and Safety Incidents

Notify your Site Supervisor or Early Learning Director right away if any of these health and safety incidents or findings occur:

- Police, fire, or emergency call and/or response
- Lockdowns due to threat on premises or modified lockdown due to potential threat in area
- Failure of active supervision in any environment
- Release of a child to an unauthorized adult
- Serious injuries requiring medical attention for any person on site
- Death of an enrolled child, parent, or staff member
- Errors made regarding food allergies, breastmilk or formula, and medication administration
- Suspected food borne illness linked to food from Early Learning program
- Concerns about classroom safety or conditions of any physical environment (kitchen, playground, parking lot, etc.)
- Inappropriate classroom management or treatment of children (includes inappropriate restraint)
- Transportation (self-transport, bus, van, taxi, Uber, Lyft) issues related to passenger safety
- Violation of custody/protection/restraining orders
- Violation of any formal safety plan
- Inappropriate or unsafe adult interactions or behavior
- Parent/guardian has been detained, deported, or arrested

Post this on your classroom emergency board where it is clearly visible.

April 23