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| Fire/Paramedics/Police 911 | Poison Control 1-800-222-1222 |
| Name of Classroom/building  | Telephone # |
| Address | City | State | Zip Code |
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| What actions will be taken by the person discovering a fire, natural disaster, or other emergency in the classroom? |
| What method will be used to “sound the alarm” to others on the premises? |
| Who will take responsibility for the children in the event of a fire, natural disaster, or other emergency? |
| What action will be taken to evacuate the classroom? |
| Describe the plan for notification regarding the whereabouts and well-being of the children following the evacuation. |
| What Action will you take while waiting for the fire department or other emergency personnel and where you will meet families? |
| Emergency Supplies |
| Where will food, water, medication, and other necessary supplies be stored? |
| Who will be responsible for accessing these supplies at the time of an emergency? |