

OLYMPIC ESD 114 BOARD POLICY USE OF OESD 114 FACILITIES

POLICY 4260

The board subscribes to the belief that use of OESD 114 facilities should be consistent with the mission of OESD 114. Use of the facilities by others will not interfere with the use of the facility by OESD 114 departments and programs.

The superintendent is authorized to establish procedures for use of facilities, including rental rates, supervisory requirements, restrictions, and security. Those using OESD 114 facilities shall maintain insurance for accident and liability covering persons using the district's facilities under the sponsorship of the organization. For rental rate purposes, organizations seeking the use of OESD 114 facilities have been divided into three categories:

I. Educational Affiliated Entities

OESD 114 Departments, school districts, other ESDs, State Board of Education, OSPI, Department of Early Learning, Educational Organizations such as WASA, WASBO, WSSDA, AWSP, WAMOA, WSPA, WSIPC will not be charged room use fees. When facilities are used outside of regular work hours or OESD 114 incurs extra utility, cleaning, or supervision costs, a fee, to be established by the superintendent, shall be charged to recoup those costs.

II. Government Entities

City, County, State (except OSPI & DEL), Federal, Colleges and Universities. These groups may want to use OESD 114 facilities for meetings, lectures, or other activities for which public halls or commercial facilities generally are rented or owned. The district shall charge a rental rate, except that such charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes. To be granted this exception, the charitable organization must be recognized by the Philanthropic Division of the Better Business Bureau. Professional fund raisers representing charities must provide evidence that they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted to public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of OESD 114.

III. Profit Making Organizations and Business-Related Enterprises

While OESD 114 would prefer these organizations use commercial or private facilities, facilities may be rented for nonregular use at the prevailing rate based upon commercial facilities in the area.

Public universities and colleges will be treated as profit making organizations when offering college courses not requested by OESD 114.

Authorization for use of OESD 114 facilities shall not be considered as endorsement of or approval of the activity group or organization nor for the purposes it represents.

Date Adopted: September 20, 2007
Renumbered: January 21, 2016, from 4200