

# **OLYMPIC ESD 114 BOARD POLICY PURCHASING**

## **POLICY 6210**

The Olympic ESD 114 (OESD) Board of Directors (Board) establishes this policy to assure OESD purchasing complies with Washington State and federal regulations while permitting the timely acquisition of goods and services at fair and reasonable prices.

When purchasing is funded by Federal sources, OESD shall comply with 2 CFR Part 200. When purchasing is conducted on behalf of OESD member districts, applicable statutes and regulations shall be followed.

The Superintendent is authorized to direct expenditures and purchases within the limits of the annual budget for the year.

Purchasing decisions shall be made objectively and shall not be influenced by friendships or other personal relationships. Board members and OESD staff shall not knowingly accept a gift or favor from vendors or prospective vendors. Financial interests of Board members or OESD staff in any OESD purchase or financial transaction is prohibited.

Staff who obligate OESD without proper prior authorization may be held personally responsible for payment of such obligations.

The Superintendent and or designee shall establish purchasing procedures as a means of monitoring expenditures.

### **Legal Reference:**

RCW 28A.310.200

RCW 28A.310.220

RCW 28A.310.370

RCW 28A.335.190

RCW 39.04.155

RCW 39.80

RCW 42.23.030 Interest in contract prohibited –

Exceptions

RCW 42.23.040 Remote Interests

2 CFR Part 200 Uniform Administrative Requirements,

Cost Principles, and Audit Requirements for Federal

Awards

34 CFR 80.36

Adopted: October 20, 1988

Revised: October 17, 1996, May 21, 2009

Renumbered: March 2013, 4040

Renumbered: January 21, 2016, From 4030

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