

# **OLYMPIC ESD 114 BOARD POLICY**

## **GIFTS AND DONATIONS**

### **POLICY 6114**

The Olympic Educational Service District 114 (OESD) Board of Directors (Board) recognizes that individuals and organizations may want to contribute money, supplies or equipment to OESD to enhance or extend OESD's services. Acceptance of such contributions shall be based on the criteria contained in this policy.

Any gift to OESD of real property shall only be accepted by Board approval. Additionally, any gift or donation to OESD of money, materials or equipment with a value of \$1000 or greater shall be subject to Board approval. OESD staff may accept gifts made to the OESD valued at \$100 to \$999 upon approval from the Superintendent or designee. The Superintendent/designee shall be notified by employees of gifts or donations made to OESD valued at less than \$100. The Board and Superintendent shall not authorize acceptance of gifts that carry with them unsuitable conditions which could obligate OESD to future expenditures from the general fund.

Public gifts should satisfy the following criteria:

1. Have a purpose consistent with those of OESD;
2. Not unreasonably add to staff workload;
3. Not bring undesirable or hidden costs to OESD;
4. Place no restrictions on the OESD Board of Directors;
5. Not be inappropriate or harmful to the best interests of the students and/or districts served by OESD;
6. Not imply endorsement of any business or product; and/or
7. Not conflict with any provision of law or OESD board policy.

All gifts and donations become the property of OESD and will be accepted without obligation relative to use and/or disposal.

Date Adopted: September 19, 1991

Revised: October 19, 1995

Renumbered: March 2013, 130

Renumbered: January 21, 2016, From 4060

Revised and renumbered from 6120: November 14, 2019