

**OLYMPIC ESD 114 BOARD POLICY
LEAVE SHARING**

POLICY 5406

Olympic Educational Service District 114 (OESD) shall establish and administer a leave sharing program to allow eligible employees to donate excess leave for use by an eligible recipient. Such program is intended to extend leave benefits to an eligible recipient who otherwise would have to take leave without pay or terminate his/her employment with OESD.

The OESD Superintendent or designee is directed to develop procedures for administering the leave sharing program in a manner consistent with state law.

Legal Reference:

RCW 28A.400.380 Leave Sharing Program
RCW 41.04.650-670 Leave Sharing Program
WAC 392-126 Shared Leave

Adopted: May 16, 2002

Revised: November 15, 2006, February 21, 2008, June 16, 2011; November 20, 2018

Renumbered: from 3421- January 21, 2016