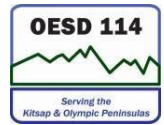




Social Emotional Screening Procedure



Performance Standards and Regulations		
Head Start Performance Standards 1302.33	ECEAP CO-1	Washington Administrative Code (WAC) 110-300-0055

Purpose

The Devereux Early Childhood Assessment (DECA) is the social-emotional/behavioral screening tool used in our early learning programs to identify social emotional strengths and concerns and is required for every child.

This informs staff about social emotional screenings due dates, timelines and follow up requirements.

Procedure

The DECA is completed with all children that enter our program even if they have an IFSP/IEP. This tool is completed three times a year to allow for evaluating the effectiveness of strategies, to show results and support families.

For newly enrolled children, the Parent Pre-DECA is due within **45 calendar days of a child's First Date of Service (FDS)** no matter what rating period the child enters the program.

For year-round programs and continuing children, a new Parent Pre-DECA must be completed prior to September 30th.

All identified concerns require documented follow up and parent/guardian consent.

Refer to the DECA Timeline Process (page 2) for additional details, due dates and timelines for Parent DECA and Teacher DECA.

Center Based Programs:

- The Parent Pre-DECA is completed by parent/caregiver within 45 days of a child's FDS.
- The Teacher DECA is completed by the Teacher and **is not** to be completed in the first four weeks. Staff completing the DECA should remain the same throughout the year. *For example: If Teacher A completes the pre-DECA for Child 1, then Teacher A must complete the mid-DECA and the post-DECA for Child 1.*

Home Visiting Programs:

- The Parent Pre-DECA is completed by parent/caregiver and Home Visitor within 45 days of a child's FDS.

If the family's primary language is anything other than English, you must request an interpreter to support completion. Staff should supply interpretive services and translated materials for screenings as available.

Scoring the DECA

Follow the scoring directions as outlined in the DECA portal. Within 2 weeks of the completed screening, results are shared with the parent/caregiver to determine next steps, if any. Results are utilized in individual planning for children. The DECA report is recorded in ChildPlus per procedure.

DECA Follow Up

If a child has a status of DECA Strategies Needed, then staff complete 3 DECA strategies before the next DECA screening and document the strategies used in the ChildPlus DECA event. Staff will review and share the Parent Letter based upon the parent rating with each family and document this under the DECA event. Parent and Teacher Single Rating Report is reviewed by staff.

Social Emotional Screening Procedure

Attachments in CP

Parent Letter (based on parent rating) and Parent and Teacher Single Rating Reports are attached in ChildPlus for each rating period.

DECA Timeline Process

EARLY HEAD START & HEAD START (Full Year Programs)	HEAD START AND ECEAP (Part Year Programs)
<p>Pre-DECA:</p> <ul style="list-style-type: none"> • Parent DECA (HB and CB): within 45 days of FDS • Teacher DECA (CB only): after child is in center a minimum of 4 weeks (by October 31st) • Annual DECA due by September 30th (year round programs) <p>Mid-DECA:</p> <ul style="list-style-type: none"> • March 15 <ul style="list-style-type: none"> ○ Parent DECA (HB and CB) ○ Teacher DECA (CB only) <p>Post-DECA:</p> <ul style="list-style-type: none"> • June 30 <ul style="list-style-type: none"> ○ Parent DECA (HB and CB) ○ Teacher DECA (CB only) 	<p>Pre-DECA:</p> <ul style="list-style-type: none"> • Parent DECA: at Initial Contact/Education Home Visit within 45 days of FDS • Teacher DECA: after child is in program a minimum of 4 weeks (by October 31st) <p>Mid-DECA: Parent and Teacher</p> <ul style="list-style-type: none"> • February 4 <p>Post-DECA: Parent and Teacher</p> <p>May 6</p>
<p>DECA Infant Assessment: 1 month to 18 months</p> <ul style="list-style-type: none"> • Attachment/Relationship • Initiative • Total Protective Factors <p>DECA Toddler Assessment: 18 to 36 months</p> <ul style="list-style-type: none"> • Attachment/Relationship • Initiative • Total Protective Factors • Self-Regulation <p>DECA P2: 3 to 5 year old</p> <ul style="list-style-type: none"> • Attachment/Relationship • Initiative • Total Protective Factors • Self-Regulation • Behavioral Concerns 	<p>DECA P2: 3 to 5 year old</p> <ul style="list-style-type: none"> • Attachment/Relationship • Initiative • Total Protective Factors • Self-Regulation • Behavioral Concerns

If a child enters the program between DECA rating periods, the Parent Pre-DECA must be completed within 45 calendar days. Teacher DECA's will be completed on the next rating period.