

*An Invitation to Apply for the Position of
K-12 Principal*

Quileute Tribal School

La Push, Washington



Home of the Wolves!

The Position

The **Quileute Tribal School, La Push, Washington**, Board of Education, is seeking a **K12 Principal**. The Principal contract runs from July 1st to June 30th for 215 days. The Superintendent will have the successful candidate assume the responsibilities of the position beginning on **August 1, 2022**.

The Qualifications

The candidate must have the background, skills, and abilities essential for excellence in educational leadership. The Board recognizes that selecting a Principal is one of the most important decisions it will make. The Board developed the following desired characteristics.

- A life-long learner who will have a long-term interest and investment in the school district and community. The individual must possess the skills necessary for being able to grow into the potential oversight of the whole district.
- The successful candidate must demonstrate or be able to grow into a strong knowledge base of all aspects of educational leadership. This includes funding sources from the Office of Superintendent of Public Instruction (OSPI), Bureau of Indian Affairs (BIA), and Bureau of Indian Education (BIE).
- A well-educated individual who will increase student achievement and work to provide multiple educational opportunities for all students.
- An effective communicator who works well with all facets of the educational community and the Superintendent. A person of integrity with a pleasant personality as well as being open and honest.
- The successful candidate must possess a Principal Leadership certificate or be working towards a Conditional Administrator certificate. All individuals who work for the Quileute Tribal School are drug tested.

- A great leader who values the broader Native American cultures and has a strong desire to understand the Quileute Tribal customs and culture. Experience working in a Tribal School is preferred.



Our Vision

Quileute Tribal School is a positive place to learn, grow and develop into a productive citizen with the global skills needed for an ever-changing world and society.

Our Mission

Our students will gain and retain knowledge and skills necessary to make them responsible, productive, citizens. They will develop problem solving skills, communication skills, and self-sufficiency skills that will allow them to interact at all levels of society. They will protect, preserve, and enhance the Quileute Language and culture for future generations.

Our Future

Our educational program establishes high expectations of all our students. We work tirelessly to provide equal access to a quality education in a positive, caring, learning environment. We promote cultural awareness, pride, and lifelong skills to all students from kindergarten through high-school.

The Community

The Quileute Tribal School is located 150 miles west of Seattle and 17 miles west of Forks and currently is located in the lower village of La Push, Washington on the shores of the Pacific Ocean. Our goal is to provide a learning environment, and an educational program that instills pride in our Indigenous Heritage, while preparing our students for whatever the future brings!

The Quileute Tribe has lived and hunted in this area for thousands of years. Although the village of La Push is only about one-square mile, the tribe's original territory stretched along the shores of the Pacific from the glaciers of Mount Olympus to the rivers of rain forests. Much has changed since those times, but Quileute Elders remember "back in the days" when the "old people" dared challenge *kwalla*, the mighty whale, and recounted the story of how the *bayak*, or raven, placed the sun in the sky.

From 1978-79 to 2022-23, QTS celebrates 44 years!

The Quileute Nation Tribal Council established the Quileute Tribal School as per Resolution 78-A-38 in 1978 for the purpose of planning for, operation and maintenance of the Tribal School, including all educational programs, staff, facilities, and other operations. The Quileute Nation Tribal Council went on to update the 1978 resolution with Resolution 92-A-62 giving sole authority to the School Board to operate as a Non-Profit Incorporated Public Body. Today, Tribal enrollment is approximately 791, with about 250 living on the Reservation, and 113 children attending the school, a 62% increase in student enrollment since signing the Tribal Compact (2016) with the Washington State Office of the Superintendent of Public Instruction. The increase is attributed to the small class sizes, the quality of the instructional staff, the curriculum, and improvements in the school's culture and language program.

The current school is located entirely within the Tsunami Inundation Zone on the Pacific Ocean, and within the flood zone of the Quillayute River (NOAA, Washington State Dept. of Natural Resources). In 2012, the Tribe received 785 acres from the Olympic National Park, and the Tribe has been able to relocate the school to Higher Ground (<https://www.youtube.com/watch?v=HglJFXwQZ5Q>). The new school site is nearly ready with construction nearing completion and classes are expected to begin in the new facility in the Fall of 2022.

District Website: quileutetribalschool.org



Board of Education

The Board of Education consists of five members, elected to serve three-year staggered terms.

Name	Years Served	Board Position
Michelle "Shelly" Black	10	Chair
Charlotte Penn	4	Vice Chair
Bonnie Jackson	3	Treasurer
Delphina "Delly" Williams	2	Secretary
Morningstarr "Starr" LeClair	1	At Large

Phone: (360) 374-5606 (Business Office)

E-mail:

humanresources@quileutetribalschool.org



Please reference the full job description at this [LINK](#)

An application for the Principal should include:

- ◆ A letter setting forth personal qualifications, experiences and reasons for interest in the position.
- ◆ A current résumé.
- ◆ A completed application form.
- ◆ Reference letters (minimum of three), certificates and licenses, and academic transcripts from colleges/universities indicating degree(s).
- ◆ A commitment to reside in the school district.



Candidates are asked not to directly contact board members. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible; In the final process, the School Board Members, Superintendent and a few staff may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

Selection Timeline (subject to change)

Friday, April 15, 2022 (4:00 p.m. Pacific time)	Closing date for applications. All applications postmarked by April 15th.
April 18-19, 2022	Superintendent selects up to five finalists for reference checks from the candidate pool.
April 19-22, 2022	Reference checks completed by QTS Human Resources and results reported to the Superintendent. The Superintendent selects the three finalists.
April 25-29, 2022	Three finalists will be invited for on site interviews. Each candidate will visit a Staff Interview Committee, a Student ASB Committee during lunch, tour the new school with the District Leadership Team in the afternoon and have an opportunity to address the Tribal School Community in the evening for Q&A.
April 25-29, 2022:	Recommendations from Staff and Student Committees, along with Community Survey data is submitted to Human Resources and reported to the Superintendent.
May 3-6, 2022	Superintendent and School Board Conference on candidates
May 6, 2022	Superintendent offers employment to the final candidate.
May 7, 2022	New Principal announced to the Quileute Tribal School Community
August 1, 2022	New Candidate begins their work at QTS

Except as provided in the Indian Preference Act (Title 25, U.S. Code section 472 and 473), the Quileute Tribal School shall not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, disability, veteran or military status, sexual orientation, gender expression or identity, disability, political beliefs (where applicable), marital status, familial or parental status, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts of America and other designated youth groups. The Quileute Tribal School is exempt under federal or state law pertaining to employment practices under which a preferential treatment is given to any individual because he or she is an Indian living on or near a reservation.