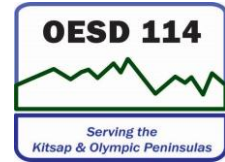




Olympic Educational Service District 114
105 National Avenue North, Bremerton, Washington 98312
(360) 478-6887 • 1-800-201-1300 • FAX (360) 405-5808



Virtual Family Staffing Procedure

Virtual Family Staffings will occur at least once between September 1, 2020 and December 31, 2020 with each site and caseload. A second Family Staffing will occur between January 1, 2021 and April 30, 2021. Planning for staffings will be in partnership with supervisors and direct service staff to determine the best time.

Supervisor will send the Zoom invite to all participants and include the Family Services Manager, Education Manager and Mental Health Consultant as needed and available. Early Head Start will also include Jan Wendt from the Health District.

Supervisors will have ChildPlus available in order to be able to look up information as needed.

Site Supervisors will document the completion of the Family Staffing in ChildPlus. Family Staffings are entered under Express Entry and follow up notes entered under "Event Notes" in the event.