**SafeSchools Modules by Worker Class:**

Recommended for Assigning as Required Training Courses

(For each training topic establish a rotation for a renewal, examples are listed.)

Administration:

1. Office Ergonomics Every 2 years
2. Slips & Falls Annually
3. Back Injury & Lifting Every 2 years
4. Supervisor’s Role in Safety If changes
5. Conflict Management: Staff to Staff Annually

Athletics:

1. Slips & Falls: Teachers & Administration Annually
2. Back Injury & Lifting Every 2 years
3. Concussion Awareness: Athletics Every 2 years
4. Conflict Management: Student to Student Every 2 years

Food Services:

1. Slips & Falls: Nutrition Services Annually
2. Food Service Equipment: Safe Use Every 2 years
3. Foodborne Illnesses Annually
4. Back Injury & Lifting Every 2 years
5. Hazard Communication: Right to Understand & SDS right to understand If changes

Instruction:

1. Slips, Trips & Falls: Teachers & Administration Annually
2. Back Injury & Lifting: Teachers & Administration Every 2 years
3. Classroom Safety Every 2 years
4. Hazard Communication: Right to Understand If changes

Maintenance:

1. Slips, Trips & Falls: Custodians, Maint. & Facilities Annually
2. Back Injury & Lifting: Complete Annually
3. Ladder Safety Annually
4. Personal Protective Equipment (PPE) Annually
5. Hazard Communication: Right to Understand & SDS right to understand Annually
6. Asbestos Awareness 2 hr. Annual (refresher)

Special Education:

1. General Safety in the Special Education Classroom Every 2 years
2. Lifting & Transferring in the Special Education Classroom Annually
3. Best Practices for the Special Education Classroom Every 2 years
4. Wheelchair Loading & Securement in School Transportation Annually

Transportation:

1. Back Injury & Lifting: Transportation Every 2 years
2. Bus Behavior & Discipline Every 2 years
3. Wheelchair Loading & Securement in School Transportation Annually
4. Defensive Driving & Road Rage Annually
5. Hazard Communication: Right to Understand Every 3 years

All New Employee Training List:

New employees are issued the following courses as part of their orientation and are asked to complete them within the first 90 days of the employment:

1. General Safety Orientation
2. Bloodborne Pathogens: Complete Washington Course Annually
3. Boundary Invasion Every 3 years
4. Sexual Harassment – Staff to Staff Every 2 years
5. Diversity Awareness Every 2 years
6. Slips, Trips, and Falls Annually
7. Back Injury and Lifting Every 2 years
8. Office Ergonomics Every 2 years
9. Hazard Communication: Right to Understand & SDS right to understand If changes