

MINUTES
BOARD OF DIRECTORS
OLYMPIC EDUCATIONAL SERVICE DISTRICT 114
April 17, 2014

CALL TO ORDER

Vice Chair Karen Sorger called the meeting to order at 12:30 PM at the Olympic Educational Service District Board Room, 105 National Avenue North, Bremerton, WA 98312.

ROLL CALL OF MEMBERS AND GUESTS

Karen Sorger, Vice Chair
Katie Proteau
Donn Ring
Elizabeth Drew
Carl Johnson
Jay Garrett, Chairperson, excused
Jean Wasson, unexcused
Greg Lynch, Superintendent
Carol Kovarnik, Assistant Superintendent for Financial, Technology, Instructional Resources, and Early Childhood
Stephanie Parker, Assistant Superintendent for Teaching and Learning
Nancy Pittman, Executive Secretary

MINUTES

Donn Ring moved to approve the minutes for the March 20, 2014 meeting. Elizabeth Drew seconded the motion. It carried.

REPORTS

Superintendent's Report: Superintendent Lynch shared the following:

- Submitted the grant for the 1/10th of 1%. A decision should be made in the next month or two. The Peoples' Choice award was awarded to Kindra Smith, Kingston High School.
- April 28th is the WASA awards dinner. OESD Board members were invited.
- April 24th is the next STEM grant meeting. Legislators and OESD Board members were invited.
- Along with Karen Sorger, will attend the North Mason School District Board meeting tonight.
- Dr. Marc Jackson has been hired as the new superintendent for Port Angeles. Queets Clearwater and North Mason School Districts continue its superintendent search.
- Hosted the Military Compact meeting. Senator Christine Rolfes, representatives from OSPI, and a military spouse were among the attendees. The next meeting will be held in June.
- There are five to six districts that are interested in participating in the security cooperative.
- Accreditation continues to be discussed with the expectation that ESDs will begin this process in the fall.
- Asked the board for feedback from the 2014 AESD Conference and ideas for hosting the 2015 conference.

Financial, Technology, Instructional Resources, and Early Childhood: Assistant Superintendent Carol Kovarnik shared the following:

- Cape Flattery and Sequim School Districts will have a bond levy on the April 22nd ballot.
- Central Kitsap and South Kitsap School Districts are each recruiting for a business manager. The OESD may be asked to provide assistance during the recruitment period.
- Senator Christine Rolfes has championed a bill to eliminate two background checks (one for Department of Early Learning {DEL} and one for OSPI). If there is a DEL check that will suffice for school districts.
- The State Auditor continues to discuss self-insurance and unemployment pools as they continue our audit.
- OESD departments continue to work on budgets for next year.
- The following Head Start reports were distributed: **Reports for April:** Head Start/ECEAP/Early Head Start Overview, Enrollment Overview, Attendance Report, Policy Council Budget, Policy Council Minutes, BMO Credit Card Report, CACFP Counts, COSTCO Credit Card Charges, and notice of a grant award.
- Six OESD technology staff presented at the WASBO Conference. Oneida Campbell, Fiscal Support Analyst II, has been assisting Port Angeles School District and received an e-mail from the district thanking her for her assistance.

Teaching & Learning: Assistant Superintendent Stephanie Parker shared the following:

- The Director of Instructional Services position has been posted, interviews held, and reference checks on the top candidate are being done. Expected start date is July 1st.

- The TPEP consolidated agreement is being work one.
- Tamara Smith, Mathematics Coordinator, continues to provide excellent support to our districts.
- Jeff Ryan (Lead Science Specialist) and Dan King (Lead English Language Arts Specialist) have partnered to provide science trainings.
- Changes will be coming in the area of school improvement.
- Funding for WaKIDS should remain about the same and additional training continues to be a focus.
- It is expected that there will be changes in how funding comes to the OESD for data quality and analysis.
- Kristin Schutte (Student Services Director) and Michelle Dower (Student Services Coordinator) have been working diligently on writing grants such as the 1/10th or 1%, a counseling grant for Central Kitsap, and details for the security cooperative.
- There are several schools in our region to receive the Washington Achievement award. North Kitsap with five, Central Kitsap with four, and other districts with at least one.

BUSINESS

2014-2015 Staffing: Superintendent Lynch recommended that the Board authorize the Superintendent to implement a reduction in force in any or all of the impacted programs as deemed necessary. Carl Johnson moved to authorize the Superintendent to implement a reduction in force in any or all of the impacted programs as deemed necessary. Elizabeth Drew seconded the motion. It carried.

Board Letter: March 25th Joint School Boards’ and Superintendents’ Meeting: Superintendent Lynch shared a draft letter intended to be sent to School Board Presidents and Superintendents thanking them for the invitation to attend the March 25th meeting. Superintendent Lynch recommended that these letters be sent. Katie Proteau moved to approve the draft letter as written and to send letters to each of the School Board Presidents and Superintendents. Carl Johnson seconded the motion. It carried.

Board Letter: NEWESD 101 Board of Directors: Superintendent Lynch shared a draft letter intended to be sent to NEWESD 101 Board Chair thanking them for the planning and hosting of the 2014 AESD Conference. Carl Johnson moved to approve the draft letter as written and to send the letter to NEWESD 101 Board Chair. Donn Ring seconded the motion. It carried.

PERSONNEL

Superintendent Lynch recommended the employment of the following:

New Employees:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jacelynn Clifton	Tutor Mentor, 21st CCLC	4/10/14
Devontaye Harden	Tutor Mentor 21st CCLC	4/10/14

Resignations:

None at this time

Retirement:

None at this time

Promotions/Lateral Moves/Terminations:

None at this time

Reduction in Force:

None at this time

Donn Ring moved to accept the employments as presented. Katie Proteau seconded the motion. It carried.

BUDGET, VOUCHERS AND PAYROLL

Carol Kovarnik presented the budget status, vouchers, and payroll. Donn Ring moved to approve the budget status, vouchers, and payroll as presented. Elizabeth Drew seconded the motion. It carried.

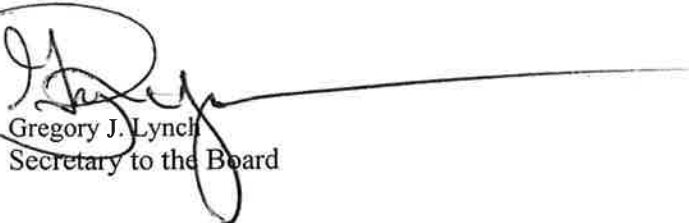
**OLYMPIC EDUCATIONAL SERVICE DISTRICT 114
 BLANKET CERTIFICATION AND APPROVAL
 FOR PAYMENT OF VOUCHERS**

We the undersigned Board of Directors of Olympic Educational Service District 114, Kitsap County, Washington, do hereby certify that the following disbursements are approved this 17th day of April 2014

<u>FUND</u>	<u>DATE PAID</u>	<u>WARRANT #'S</u>	<u>AMOUNT</u>
General:	04/04/14	ACH	\$ 3,294.64
	04/04/14	146254-146336	\$ 133,691.82
	04/18/14	ACH	\$ 31,552.92
	04/18/14	146341-146438	\$ 262,050.91
Payroll:	03/31/14	WIRE TRANSFER	\$ 564,820.24
	03/31/14	146228-146253	\$ 261,934.44
	03/31/14	700662-700664	\$ 630.66
	04/15/14	WIRE TRANSFER	\$ 27,395.37
	04/15/14	146337-146340	\$ 871.11
	04/15/14	700665-700675	\$ 2,929.39
Workers Comp:	03/28/14	402951	\$ 6,000.00
	04/04/14	402952	\$ 11,000.00
	04/11/14	402953	\$ 68,000.00
	04/18/14	402954-402962	\$ 90,417.62
Unemployment:	04/18/14	200272	\$ 760.33
Compensated Absences:			

Vice Chair Karen Sorger adjourned the meeting at 2:00 PM.

Respectfully submitted,


 Gregory J. Lynch
 Secretary to the Board