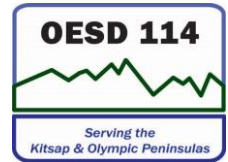




## **Olympic Educational Service District 114**

105 National Avenue North, Bremerton, Washington 98312  
(360) 478-6887 • 1-800-201-1300 • FAX (360) 405-5808



### **INITIAL CONTACT AGENDA**

- Class days and time
- Sign in/out
- Pick up procedure
- Attendance/Call when absent
- Family mailbox/ information board
- Child and parent library
- Parent Volunteers
- Classroom emergency procedures and evacuation plan
- Snack and/or lunch
- Bathroom procedures
- Lice Checks are completed after every long break and as needed
- Discipline policy
- Clothing and extra clothes (dress for the weather)
- Holiday policy
- Classroom interest areas/ children learn through play
- Curriculum and lesson plan/parent input
- OESD 114 HS/ECEAP/EHS School Readiness Goals
- Second Step/Talk About Touch
- Developmental screenings
- Objectives for Development and Learning
- Kindergarten Readiness
- Portfolios
- Family Focus
- Confidentiality policy
- Fall/Winter/Spring conferences (set goal with parent if initial contact happens between assessment periods)
- Parent fills out Getting to Know You, Initial Contact Form, ESI Parent Questionnaire, Baseline Assessment, and Home Language Survey
- IEP paper work: Parents who have children who are entering our program on an IEP need to fill out the Disabilities Parent Questionnaire, and the Authorization for Exchange of Confidential Information.