

Olympic ESD 114 Head Start/ECEAP/Early Head Start

For: Read to Me 20 minutes a day

Due: End of month

Give to: Supervising Coordinator Assistant

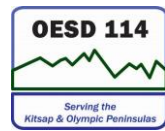
Purpose: Record in-kind for assigned in-home activity

Instructions:

1. Parent fills out form
2. Teacher or Home Visitor review and signs
3. Gives to Coordinator Assistant
4. When reviewing form before signing compare to what a time sheet or time & effort sheet would need.

Read to ME 20 Minutes a day

This form is to record the time parents spend reading to their children each night. One per family per month, if there is siblings it is assumed they are being read to together not separately. This form mirrors the policy and is auditable. As with all in-kind forms it must be complete and legible, if it cannot be read it will not be counted.



Policy Clarifications

OHS – PC – A – 006

What types of activities between an enrolled Head Start Child and that child’s parent(s) or guardian(s) can be conducted in the child’s home and counted, by the Head Start program, as non-federal share?

If a head start child’s teacher (or home visitor) provides the child’s parents with written plans or guidance as to the types of activities that need to be done with the child at home in order to support the child’s head start experience these activities may, when fairly valued, be counted as non-federal share. The “count ability” of the parent’s efforts hinge on doing things with the enrolled child that support the curriculum used by the program. General parenting duties do not constitute activities that can be counted as non-federal share, unless these activities meet the requirements noted above. The valuation of the parent’s time should, unless a program can demonstrate otherwise, be valued at the rate of a teacher’s assistant.

Requirement

2 CFR 215.23 (a); 45 CFR 92.24(a); 45 CFR 1304.40 (e)(1); 45 CFR 1304.40 (e)(3)