

Complete follow-up, make a copy for the Classroom DST notebook, and return Health and Safety Observation and follow-up page to the Family Services Program Manager within 2 weeks of observation.

HEALTH AND SAFETY OBERVATION

	Environment	Finding	Follow-up by	Follow-up completed
1	Garbage can with lid available for food disposal.			
2	Classroom and bathrooms clean and cared for.			
3	No obvious safety concerns: sharp or broken objects, etc.			
4	Cleaning products stored out of child's reach or are locked.			
5	Teacher provides safety guidance.			
6	Health and Safety labels are posted.			
7	Classroom plants are labeled and are not poisonous.			

Comments:

	Emergency Readiness	-----	-----	-----
8	Health Alert is current, understandable, and kept confidential.			
9	Pick-Up Alert is current, understandable, and kept confidential.			
10	First Aid / CPR cards are current and posted.			
11	First Aid Flip Chart is posted.			
12	Emergency numbers are posted by phone(s).			
13	Disaster plans and evacuation route(s) are posted.			
14	Safety Record and Evacuation Plan is posted and drills and inspections are completed as required.			
15	First Aid Kit is complete and in place.			
16	Emergency Procedures Poster is posted.			
17	Staff roles in an emergency or disaster are posted.			
18	Location of Disaster Kit is posted.			
19	Emergency lighting is accessible and working.			
20	Child emergency information is current, confidential, and accessible in the file and in the emergency back pack.			
21	Staff emergency information is current, confidential, and accessible in the emergency back pack.			

Comments:

	Germ Busting	-----	-----	-----
22	Hand washing is observed at the appropriate times.			
23	Warm water, soap, and paper towels are available and used.			
24	Disposable gloves are immediately available.			
25	Sanitizing and disinfecting solutions are fresh, dated, and out of child's reach.			
26	Children's personal items are stored separately.			
27	Nap mats are stored separately or sanitized between each use.			
28	Diapering table is cleaned and sanitized between each use.			

Comments:

	Tooth Brushing	Finding	Follow-up by	Follow-up completed
29	Children are supervised while brushing teeth.			
30	Toothpaste dispensing method avoids contamination.			
31	No more than a pea-sized amount of fluoride toothpaste is used.			
32	Children are guided in proper tooth brushing technique OR adults model proper tooth brushing.			
33	Toothbrush holders are clean.			
34	Toothbrushes are stored without touching in an upright position.			
35	Toothbrush bristles are not splayed.			
36	Toothbrush bristles are free of debris.			
37	Toothbrushes are rinsed with warm water only and allowed to air dry.			

Comments:

	Meals	-----	-----	-----
38	Food Handler's Cards are current and posted.			
39	Current menu is posted, substitutions noted, and confidential.			
40	Surfaces used for food preparation and eating are sanitized before and after using the 3 step wash, rinse, sanitize method.			
41	Food served is appropriate child/age serving sizes.			
42	Contaminated silverware is replaced.			
43	Adults are aware of children with food restrictions.			
44	Adult is always seated with children.			
45	Meal counts are taken at the table during the time of service for claimed meals.			
46	Children's likes and dislikes are honored, no coercion.			

Comments:

	Resources and Practices	-----	-----	-----
47	Child health education is evident by observation or plan.			
48	Rescue Medication is stored in emergency backpack and out of child reach.			
49	Non-rescue medication is stored in labeled and locked box out of child reach.			
50	Daily staff Health and Safety Checklists are completed and at appropriate times.			

Comments:

Complete follow-up on the following page, make a copy for the Classroom DST notebook, and return Health and Safety Observation and follow-up page to the Family Services Program Manager within 2 weeks of observation.

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Health and Safety Observation Follow-up

Health and Safety Observation follow-up for _____ Completed by _____ Date _____

Item Number _____ follow up by _____ Date completed _____

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