

Mobility Mentoring Family Goal

Family Services tab. Events tab. Click Add Event. Select Family Goal. Data Enter:

Initial Date

Description (short key word description of the goal)

Source of Information Dropdown (select "Family Partnership" unless using a goal from a different agency)

Family Outcome Dropdown (check one of the boxes that best aligns the goal with the PCFE Framework)

Case Worker

Closure Expected (target date for goal to be met, as determined when goal setting)

Progress (enter data when work on goal is done)

Date Closed (enter date closed when progress data is entered)

Result (enter result when date closed is entered)

Event Notes (click the clock and enter the SMART Goal)

Check one box that aligns with Mobility Mentoring Goal

Steps developed in goal setting process are entered into "Add Action"

Add Family Goal

Initial Date

Description

Associated With

Case Worker

Source of Information

Family Outcome

Closure Expected

Progress

Date Closed

Result

Event Notes

Family Stability Well-Being Financial Management Education and Training

Employment and Career Management

Actions [Add Action](#)

Scheduled	Action Date	Action Type	Description	Status	Case Worker	Referred To	Time
No actions have been entered associated with this event. Click "Add Action" above to add one.							

[Save and Add Another](#) [Save](#) [Cancel Add](#)

When Action Type is Communication, these fields become available for data entry. (Same fields when action type is Direct).

If entering an Action that will occur in the future, enter Scheduled date, type of contact, description, status, and caseworker. When Scheduled Action has occurred, open the scheduled action, enter action date, update status.

If entering an Action that has occurred (not previously scheduled), enter action date, type of contact, description, status, and caseworker; enter details of Action in notes.

Add Action

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Action Type	<input type="text"/>	Type of Contact	<input type="text"/>
Scheduled	<input type="text"/>	Description	<input type="text"/>
Action Date	<input type="text"/>	Status	<input type="text"/>
		Case Worker	Hartley, Shayna
		Total Time	0 Hours 0 Minutes

Action Notes

clock abc print edit copy link

Save and Add Another Save Cancel Add

When Action Type is Referral, these fields become available for data entry.

If entering an Action that will occur in the future, enter Scheduled date, enter additional fields as known. When Scheduled Action occurs, open the scheduled action, enter action date, referred to, referral type and adjust other fields as necessary.

If entering an Action that has occurred (not previously scheduled), enter action date, referred to, referral type, type of contact, description, status and caseworker. Include action notes with details.

Add Action

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Action Type	Referral	Type of Contact	<input type="text"/>
Scheduled	<input type="text"/>	Description	<input type="text"/>
Action Date	<input type="text"/>	Status	<input type="text"/>
Referred To	<input type="text"/>	Case Worker	Hartley, Shayna
Referral Type	<input type="text"/>	Total Time	0 Hours 0 Minutes

Action Notes

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Save and Add Another Save Cancel Add