

**SUQUAMISH TRIBE
PORT MADISON INDIAN RESERVATION**

JOB DESCRIPTION

Title: Teacher Secondary Math

Department: Education Department

Exempt/Non-exempt: Exempt

Reports to: High School Principal

New Position ()

Position Change (X)

JOB SUMMARY

Under the supervision of the High School Principal, the Secondary Math Teacher will develop culturally appropriate curriculum, facilitate daily school operations, and teach Native American children high school and college preparation math classes needed for graduation.

MAJOR RESPONSIBILITIES& DUTIES

- Promoting the school's vision within the Suquamish Tribe.
- Develop and implement instructional programs for math to meet tribal, local, state and federal learning objectives and requirements
- Establish and maintain a courteous, respectful and collaborative working environment
- Participate in budget and resource planning under the leadership of the High School Principal.
- Research and/or develop culturally appropriate curriculum for math and implement this in classroom setting
- Teach core math class(es)
- Develop student contracts and meet with students weekly to document student progress
- Develop/modify lessons for individuals (when appropriate)
- Maintain student records and complete required reports and evaluations
- Assist in the operational functions of the Education Program as assigned
- Perform other duties and assist with special projects as needed

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of educational issues and experience working with 9-12 Native American children promoting their success in academic programs
- Able to teach course standards
- Desire and/ or experience working with children who have experienced learning difficulties
- Demonstrated use of computers in classroom

MINIMUM QUALIFICATIONS

- A Bachelor of Arts degree from an accredited college or university is required.
- Washington State Secondary teacher certification with appropriate endorsement(s) in math that cover secondary grades through 12th is required.
- Subject to State/Tribal Background check

