

**SUQUAMISH TRIBE
JOB DESCRIPTION**

Title: Teacher Secondary Science **Department:** Education Department
Exempt/Non-exempt: Exempt **Reports to:** High School Principal
New Position () **Position Change (X)**

JOB SUMMARY

Under the supervision of the High School Principal, the Secondary Science Teacher will develop culturally appropriate curriculum, facilitate daily school operations, and teach Native American children high school and college preparation Science classes needed for graduation.

MAJOR RESPONSIBILITIES & DUTIES

- Promote the school's vision within the Suquamish Tribe
- Develop and implement instructional programs for Science to meet tribal, local, state and federal learning objectives and requirements
- Establish and maintain a courteous, respectful and collaborative working environment
- Research and/or develop culturally appropriate curriculum for Science and implement this in classroom setting
- Teach core science class(es)
- Develop/modify lessons for individuals (when appropriate)
- Maintain student records and complete required reports and evaluations
- Assist in the operational functions of the Education Program as assigned
- Perform other duties and assist with special projects as needed

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of educational issues and experience working with 6-12 Native American children promoting their success in academic programs
- Able to teach course standards
- Desire and/ or experience working with children
- Demonstrated use of computers in classroom

MINIMUM QUALIFICATIONS

- A Bachelor of Arts degree from an accredited college or university is required.
- Washington State Secondary teacher certification with appropriate endorsement(s) in Science that cover secondary grades through 12th is required.
- Subject to State/Tribal/Federal background check
- Must have valid WA State Driver's License
- Must pass pre-employment Drug Screening and subject to random testing.

SUPERVISORY RESPONSIBILITIES:

There are no supervisory responsibilities associated with this position.

INTERPERSONAL CONTACTS:

25% adult contact 75% student contact

DISCLAIMER:

This job description in no way implies that these are the only duties to be performed by the worker. At all times, employees will be required to follow any instruction and to perform any duties within this or a lower job level upon the request of the supervisor. At times, employees may also be required to perform higher-level duties and may need to receive additional instruction and/or increased supervision to accomplish these higher-level duties.

The undersigned individuals, upon their signatures, certify that they have reviewed and agree with the responsibilities and qualifications of this job description as described above.

Employee Signature

Date

Supervisor Signature

Date

Executive Director Signature

Date