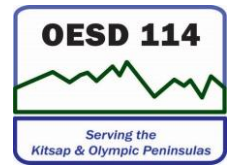




# Olympic Educational Service District 114

105 National Avenue North, Bremerton, Washington 98312  
 (360) 478-6887 • 1-800-201-1300 • FAX (360) 405-5808



\*PLEASE POST\*

<b>Fire/Paramedics/Police</b> 911		<b>Poison Control</b> 1-800-222-1222	
Our TELEPHONE #	Our ADDRESS		LANDMARKS

## Classroom Emergency Procedures and Rapid Response Plan

1. Remain Calm. Reassure the child and others at the scene.
2. Assess the child's condition.
3. Provide appropriate first aid.
  - Never move a hurt child except to save a life.
4. If serious, follow procedure for calling 911. IF YOU ARE LOCATED IN A SCHOOL, YOU ARE RESPONSIBLE FOR KNOWING THE SCHOOL BUILDING PROCEDURE.
  - Speak slowly. Let 911 hang up first.
  - Request aid car arrive without siren.
  - Immediately inform school principal or building manager that 911 has been called.
5. If unsure about severity, call 911.
6. Call parent/guardian and agree on course of action.
7. Staff will not drive children.
8. If parent/guardian cannot be reached, notify emergency contact person and child's physician.
9. Give no medication unless authorized by Poison Control or physician.
10. Stay with child until parent/guardian or emergency contact takes charge.
11. Contact Site Supervisor.

### Location Of:

Telephone	Child Emergency Cards	First Aid Kit
Child Allergy Information	Medication Storage	Evacuation Plan

### Roles & Responsibilities:

Who stays with ill or injured child?	Who is responsible for rest of children?
Who makes necessary calls?	Who goes with child, if necessary?