ChildPlus Guidelines - Disabilities

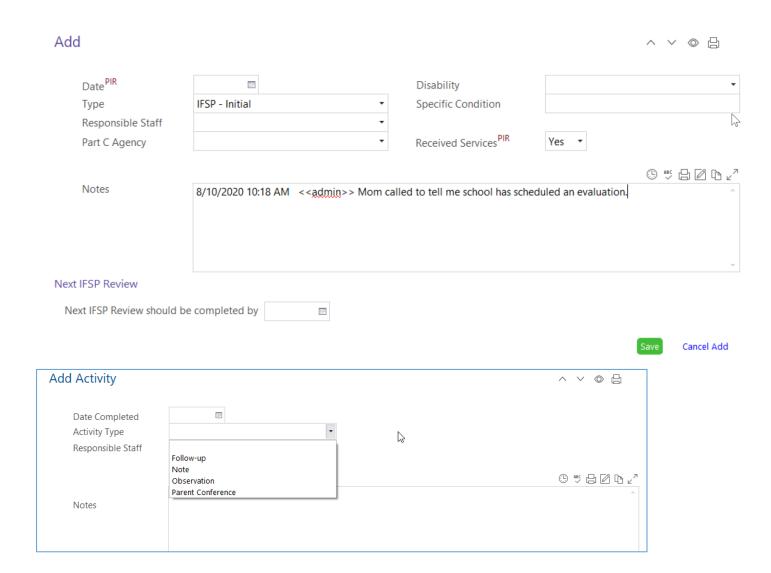
Disability

Concerns

Disability Managers enter concerns based on the referral received from staff. Staff have view rights only.

Documenting activities/communications prior to receiving IFSP/IEP

Prior to receiving the IFSP/IEP, notes are documented under IFSP or IEP tab. Click Add Activity. Date = today's date. Activity type = Note.



ChildPlus Guidelines - Disabilities

Adding an IFSP/IEP

Upon receipt of the IFSP/IEP, staff will add IFSP/IEP to ChildPlus. Follow same steps for each review.

Note: If staff receive the IFSP/IEP directly from Part C agency or school personnel, scan and attach the file to Disability tab and notify the Program Manager. Follow same steps for each review.

