

**AGENDA**  
**OESD 114 BOARD OF DIRECTORS**

*Olympic Educational Service District 114, 105 National Avenue North, Bremerton, WA 98312*

**Thursday, January 17, 2019**

*11:40 AM ~ Lunch Service*

*12:00 PM ~ Call to Order*

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**11:30 AM BOARD PHOTOS**

**11:40 AM** *Lunch service*

**12:00 PM CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**12:05 PM ROLL CALL**

**APPROVAL OF THE AGENDA**

**MINUTES**

- 40-A Approval of the Minutes of November 20, 2018  
*Recommended Motion: Approve the Minutes of November 20, 2018, as presented.*
- 41-A Approval of the Minutes of January 4, 2019 (Study Session)  
*Recommended Motion: Approve the Minutes of January 4, 2019 (Study Session), as presented.*

**12:10 PM ADMINISTRATIVE REPORTS**

- 42-I AESD Executive Board Report (*Carl Johnson*)
- 43-I Superintendent (*Greg Lynch*)
  - ESD Board Appreciation
  - 2018 Staff Climate Survey Review
- 44-I Financial, Technology, and Human Resources (*Monica Hunsaker*)
  - 2017-2018 Year-end Financial Statement and 2018-2019 Budget Status
  - OESD Telephone System
- 45-I Teaching and Learning Services (*Susan Jung Lathrop*)
  - Teaching and Learning Updates
  - Head Start/Early Head Start/ECEAP/Coalition

**1:00 PM BUSINESS**

- 46-A Annual reorganization/election of officers  
*Call for nominations of Chairperson, Vice Chair, Legislative Representative, and AESD Executive Board.*
- 47-A Regional Committee Appointments  
*Recommended motion: Re-appoint Walter Draper, District 2; Mike Brennan, District 4; Wendell (Pete) A. Gunn, District 6, to serve as representatives to the Regional Committee on School District Reorganization. District 7 remains vacant at this time.*
- 48-I Head Start Program Monitoring (Policy 2500): Head Start/ECEAP & Early Head Start Monthly Reports (November and December)

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**BUSINESS** (continued)

- 49-A Cost of Living Adjustment (COLA) Application for Head Start Programs  
*Recommended Motion: Approve the Cost of Living Adjustment (COLA) Application for Head Start Programs, as presented.*
- 50-A Non-Federal Share Waiver for Head Start Duration. *Recommended Motion: Approve the Non-Federal Share Waiver for Head Start Duration, as presented.*
- 51-A Head Start Program Monitoring (Policy 2510): Policy Council Bylaws  
*Recommended Motion: Approve the Policy Council Bylaws, as presented.*
- 52-A Second Reading and Adoption of Revised Policies: *Recommended Motion: Approve the Second Reading and Adoption of Revised Policies (listed below), as presented.*
  1. 5000, *Recruitment, Selection, and Employment, (Renamed from Recruitment Selection, and Assignment)*
  2. 5006, *Employment Conduct and Civility (Renamed from Employee Conduct and Responsibilities)*
  3. 5050, *Employment Contracts – Certificated and Administrative (Renamed from Contracts and Certifications Requirements)*
  4. 5190, *Employee Benefits (Renamed from Employee Financial Benefits Including Insurance Benefits)*
  5. 5222, *Job Sharing*
  6. 5231, *Hours of Work and Overtime*
  7. 6210, *Purchasing*
  8. 6214, *Staff Travel*
- 53-A Presentation and First Reading of Revised Policies: *Recommended Motion: Approve the Presentation and First Reading of Revised Policies (listed below), as presented.*
  1. 5251, *Staff Conflict of Interest*
  2. 5270, *Grievances*
  3. 5271, *Reporting Improper Governmental Actions*
  4. 5310, *Compensation*
  5. 5400, *Personnel Leave (Renamed from Leave of Absence)*
  6. 5630, *Background Checks on Prospective Volunteers*
- 54-A Deletion of Policies: *Recommended Motion: Approve the Deletion of Policies (listed below), as presented.*
  1. 5003, *Personal Leave Day*
  2. 5250, *Non-School Employment by Professional Staff Members*
  3. 5401, *Sick Leave*
  4. 5402, *Emergency Leave*
  5. 5403, *Bereavement Leave*
  6. 5404, *Family, Maternity, and Military Caregiver Leave*
  7. 5407, *Military Leave*
  8. 5408, *Jury Duty and Subpoena Leave*
  9. 5411, *Vacation Leave*

**BUSINESS (continued)**

- 55-A Presentation, First Reading and Adoption of Revised Policy: 1620, Superintendent Appointment and Duties (renamed from Duties of Superintendent)  
*Recommended Motion: Approve the Presentation, First Reading and Adoption of Revised Policy 1620, Superintendent Appointment and Duties, as presented.*
- 56-A Presentation, First Reading and Adoption of New Policy: 1600, OESD 114 Board and Superintendent Operating Principles  
*Recommended Motion: Approve the Presentation, First Reading and Adoption of New Policy 1600, OESD 114 Board and Superintendent Operating Principles, as presented.*

**1:15 PM**

**VOUCHERS and PAYROLL**

- 57-A Vouchers and Payroll (*Monica Hunsaker*)  
*Recommended Motion: Approve the Vouchers and Payroll, as presented.*

**1:20 PM**

**PERSONNEL**

- 58-A Personnel (*Sue Armstrong*)  
*Recommended Motion: Approve the personnel changes, as presented.*

**1:25 PM**

**STUDY SESSION**

- 59-I Workers' Compensation/Health & Safety: Department Goals for School Year 2018-2019
- 60-I Strategic Planning – Board Goals: School Years 2019-2020 (continued)
- 61-I OESD Board & Superintendent Operating Principles (continued)

**2:30 PM**

**ADJOURNMENT**

**Next Meeting:**  
Thursday, February 21, 2019