January 3, 2020

TO: Superintendents
    Elementary School Principals
    YWC School Coordinators and School Contacts

FROM: Sarah Freitas, Young Writer’s Conference Coordinator

RE: 2020 Young Writer’s Conference (YWC)

Olympic Educational Service District 114 is pleased to announce the 2020 Young Writer’s Conference for 1st through 6th grade students. This day-long conference is designed to inspire young writers and provide a unique opportunity to interact with professional authors and other student authors from around the region. Students return from the conference with knowledge to improve their writing skills and strengthen their own creative talents. Plan now to send a team of students from your school to the Young Writer’s Conference!

The 2020 Young Writer’s Conference Commitment Form is enclosed with this letter. Please complete and return this form to Olympic ESD 114 by Friday, February 14, 2020 to confirm your school’s plan to attend this event.

- The conference is being held in two locations. Schools may attend at the location that is most convenient:
  Peninsula College in Port Angeles on Tuesday, March 24, 2020
  Olympic College in Bremerton on Thursday, March 26, 2020

- Please designate a Coordinator for your school. Your school’s Coordinator will be responsible for reading and acting on all information regarding the conference. The designated person will also need to disseminate important information to your school’s adult volunteers and facilitate student transportation to the conference.

- Adult volunteers will also be required for the day of the conference. Each school will need to send volunteers as follows:
  For 1-15 students: 1 Group/Sharing Leader and 1 Writing Session Leader required.
  For 16-30 students: 2 Group/Sharing Leaders and 1 Writing Session Leader required.
  For 31-45 students: 3 Group/Sharing Leaders and 2 Writing Session Leaders required.
  For 46-60 students: 4 Group/Sharing Leaders and 2 Writing Session Leaders required.
  For 60+ students: 5 Group/Sharing Leaders and 3 Writing Session Leaders required, etc.

  **Group/Sharing Leaders** - Parent volunteers or school staff can serve as Group/Sharing Leaders. Group/Sharing Leaders chaperone a group of up to 15 students through the day’s activities. They are also responsible for leading their group’s Sharing Session.

  **Writing Session Leaders** - School Staff members can serve as Writing Session Leaders. Writing Session Leaders conduct a 45- to 50-minute structured writing exercise with a group of up to 30 students (2 student groups).
Once we have received your school’s Commitment form, additional conference information including registration forms and adult volunteer information will be sent to your school’s Coordinator in early February 2020. Conference information is also available on our website at https://www.oesd114.org/Page/894.

If you have questions about the 2020 Young Writer’s Conference, please feel free to contact me.

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